



To: Eric Tayar  
Company: eric restructure  
Address: 600 S white hours pike, Erial Rd, Lindenwold, NJ, 08021  
Phone/Email: (555) 555-5555 est@tayrex.com

Date: 12/19/17  
Job#: WO00180787  
Quote#: CT00000077  
Technician: Adam TechA

**Preventative Maintenance Agreement**  
**- Quotation -**

Dear Eric Tayar

Thank you for the opportunity to provide you with our support. We are pleased to suggest the following prevenative maintenance plan to your kitchen ventilation system:

**Exhaust Fan(s)**

- Including 1 exhaust fan(s), maintenance items:
- Observe operation and verify performance
  - Adjust and clean belt and pulleys
  - Lubricate bearings (if needed)
  - Check wiring and connections
  - Check amperage and voltage to motor, verify design rpm
  - Ensure the drain is free
  - Advise any additional repairs found necessary

**Make Up Air Fan(s)**

- Including 2 make up air fan(s), maintenance items:
- Observe operation and verify performance
  - Adjust and clean belt and pulleys
  - Lubricate bearings (if needed)
  - Check wiring and connections
  - Check amperage and voltage to motor, verify design rpm
  - Check blower operation and cleanliness
  - Perform Heating/Cooling adjust setting based on your needs and CAS specifications
  - Check temperatures and air flow, inspect burner, and gas valve
  - Perform leak check on gas lines from unit main inlet to burner
  - Inspect, clean or replace customer supplied filter(s)
  - Advise any additional repairs found necessary

**Make Up Air Fan Heater(s)**

- Including 3 make up air fan heater(s), maintenance items:
- Observe operation and verify performance
  - Adjust and clean belt and pulleys
  - Lubricate bearings (if needed)
  - Check wiring and connections
  - Check amperage and voltage to motor, verify design rpm
  - Check blower operation and cleanliness
  - Perform Heating/Cooling adjust setting based on your needs and CAS specifications
  - Check temperatures and air flow, inspect burner, and gas valve
  - Perform leak check on gas lines from unit main inlet to burner
  - Inspect, clean or replace customer supplied filter(s)

- Advise any additional repairs found necessary

### **Modular Package Unit(s)**

Including 4 modular package unit(s), maintenance items:

- Observe operation and verify performance
- Adjust and clean belt and pulleys
- Lubricate bearings (if needed)
- Check wiring and connections
- Check amperage and voltage to motor, verify design rpm
- Check blower operation and cleanliness
- Perform Heating/Cooling adjust setting based on your needs and CAS specifications
- Check temperatures and air flow, inspect burner, and gas valve
- Perform leak check on gas lines from unit main inlet to burner
- Inspect, clean or replace customer supplied filter(s)
- Check refrigerant pressure
- Clean coil
- Ensure the drain is free
- Confirm all stages are operating correctly
- Advise any additional repairs found necessary

### **Pollution Control Unit(s)**

Including 5 pollution control unit(s), maintenance items:

- Observe operation and verify performance
- Adjust and clean belt and pulleys
- Lubricate bearings (if needed)
- Check wiring and connections
- Check amperage and voltage to motor, verify design rpm
- Check blower operation and cleanliness
- Check air flow
- Inspect or replace customer supplied filter(s) in all modules
- Advise any additional repairs found necessary

### **Utility Distribution System(s)**

Including 6 utility distribution system(s), maintenance items:

- Inspect electrical components (including breakers and receptacles)
- Tighten all loose connections
- Inspect safety of system, ensure all temper switch is working
- Check switch function and condition
- Advise any additional repairs found necessary

### **Exhaust Hood(s)**

Including 7 exhaust hood(s), maintenance items:

- Observe operation and verify performance
- Inspect or replace customer supplied filter(s)
- Check switch function and condition
- Inspect electrical components, tighten all loose connections
- Verify that duct work is clean
- Advise any additional repairs found necessary

### **Electrical Package(s)**

Including 9 electrical package(s), maintenance items:

- Inspect electrical package
- Tighten all loose connections
- Test proper voltage
- Inspect safety of system
- Check switch function and condition

- Test duct thermostats
- Advise any additional repairs found necessary

**CORE Fire Protection(s)**

Including 8 core fire protection(s), maintenance items:

- Observe operation and verify performance
- Perform all required System Design Verification required by Captive-Aire
- Advise any additional repairs found necessary

**Total price for twelve (12) months: US \$ 10,700.00**

CAS will perform 4 preventative maintenance visits every twelve (12) months and a Test and Balance on all CAS equipment listed above. Please see the last page for more agreement details or contact us for more information.

Adam TechA  
Service Technician  
Captive-Aire Service Division  
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(609) 792-0204 (cell)

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To join our Preventative Maintenance program, **please sign below** and send a check made out to Captive-Aire Systems Inc. or enter your credit card information below. Your maintenance agreement will start on the day we receive your payment and signed contract. By signing below, you accept the terms and conditions of the Preventative Maintenance Plan.

Date:12/19/17



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**Eric Tayar**  
eric restructure  
(Authorized Signature)